

# INDEPENDENT ACCOUNTANT'S COMPILATION REPORT ON ANNUAL SURVERY OF CITY AND TOWN FINANCES PURSUANT TO SECTION 17-105.1 OF TITLE 11 OF THE OKLAHOMA STATUTES

Honorable Mayor and City Council Town of Manitou Manitou, Oklahoma

We have compiled the Annual Survey of City and Town Finances (SA&I Form 2643) for the Town of Manitou, Oklahoma, for the year ended June 30, 2014, in the accompanying prescribed from in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting in the form prescribed by the Office of the State Auditor and Inspector, State of Oklahoma, information that is the representation of management. We have not audited or reviewed the form referred to above and, accordingly; do not express an opinion or any other form of assurance on it.

The form is presented in accordance with the requirements of the Office of State Auditor and Inspector, State of Oklahoma, which differ from generally accepted accounting principles.

This report is intended solely for the information and use of the Town and for filing with the State Auditor and Inspector of the State of Oklahoma and should not be used for any other purposes. Accordingly, this form is not designed for those who are not informed about such differences.

FURRH & ASSOCIATES, PC

Lawton, Oklahoma November 12, 2014

## DUE DATE: Six months after Fiscal-Year-End

IMPORTANT
This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Tille 11. SCARS 193.27 requires an accountant's compilation report to accompany this form.

This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending 06/30 2014. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this document.

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.

When completed, please file electronically at www.sai.ok.gov.

RETURN TO Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov

# OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA

**GARY JONES, AUDITOR AND INSPECTOR** ANNUAL SURVEY OF CITY AND TOWN FINANCES

Town of Manitou		
Name PO Box 40		
<sup>Address</sup> Manitou	ОК	73555
City	State	ZIP Code

### Part I

**TAX REVENUES** 

Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest.

Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses.

ltem	Amount (Omit cents)	ltem	Amount (Omit cents)	
Property taxes — General fund, building fund, and sinking fund	TØ1	e. Use tax	ТØ9	
Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.      General sales tax	\$4,012	Occupation and business licensing and permits     a. Enter here licenses and inspection charges on occupations and businesses — for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc.	T28	
b. Franchise fee or tax	\$1,137	b. Other licensing and permits	T29	
c. Cigarette tax	C30	4. Other — Specify	T99	
d. Hotel/Motel	T19			

### Part IA INTERGOVERNMENTAL REVENUE

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.

Column (a) — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.

 ${\bf Column}$  (c) — Report only amounts received directly from the Federal Government.

		Amount (Omit cents)	
Purpose for which received	From State	From other local governments (b)	From Federal Government (directly) (c)
General support — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.  1. Alcoholic beverage tax	сзø \$2,411	D3Ø	ВзØ
2. Street and highways	\$1,735	D46	B46
3. Health or hospital	C42	D42	B42
4. Grants received for water utilities	C91	\$21,834	<sup>B91</sup> \$39,540
5. Grants received for waste water utilities	C8Ø	D8Ø	BBØ
Grants received for housing, economic, and community development	C5Ø	D5Ø	B5Ø
7. Airports	C89	D89	BØ1
8. Mass transit rail and/or bus system	C94	D94	B94
9. Grants received for transportation	C89	D89	B89
<ol> <li>ALL OTHER (From State – code C89; From Federal Government – Code B89) –         Include in the appropriate box, receipts from various payments such as –         a. Parks and recreation (BOR or HUD)</li> </ol>	C89	D89	B89
b. Public safety	C89	D89	B89
c. Job training	C89	D89	B89
d. Library grants	C89	D89	B89
Other -Specify	C89	D89	B89
е.			
f.	C89	D89	B89

#### Part IB OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

Utility sales revenue — Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.	Amount (Omit cents)	Other sales and service revenue — Gross receipts from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclusive of amounts received from other governments.	Amount (Omit cents) A8Ø
a. Water supply system	\$46,110	a. Sewerage charges	\$20,053
b. Electric power system	\$287,209	b. Refuse collection charges	<sup>AB1</sup> \$42,241
c. Gas supply system	A93	<ul> <li>Hospital charges received on behalf of individual patients under the Medicare program or other</li> </ul>	A36
d. Transit	A94	insurance-type arrangements. Exclude Medicaid and amounts for hospital purposes received from other governments.	

#### OTHER REVENUES — Other than tax and intergovernmental revenues — Continued Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions. Amount (Omit cents) 5. Interest earnings — Interest received on all deposits and investment holdings of your government and its agencies excluding earnings of any employee pension fund. 2. Other sales and service revenue - Continued Amount (Omit cents) d. Recreation charges (swimming, golf, auditoriums, \$42 Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2. AØ1 1140 e. Airports -- Include rentals and gross sales of gas and oil. A6Ø Royalties — Compensation or portion of proceed from extraction of natural resources such as oil. U41 f. Parking facilities (parking lots, garages, parking meters) A5Ø 8. Fines and forfeitures - (City or town U3Ø g. Municipal housing project rentals (gross) A89 <sup>⊍</sup>\$17,062 9. Private donations Miscellaneous other revenue — Revenue of your government and its agencies not covered by Items above, except tax and intergovernmental revenues, Include insurance adjustments, etc. DO NOT include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's contributions to, and interest earnings of, any employee pension fund. Misc Income. General Fund. h. Ambulance services AØ3 i. Miscellaneous commercial activities (cemeteries) A89 j. Other (including miscellaneous fee collections) Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on and a series. a. Misc Income - General Fund \$5,363 b. Late Fees \$7,772 \$3,201 Receipts from sale of property — Amounts from sale of really, other than by tax sales, including property sold to other governments. U11 TOTAL miscellaneous other revenue Sum of items 10a-10c. \$13,135 DIRECT EXPENDITURES BY PURPOSE AND TYPE

Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.

Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.

Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement

coverage, etc. Exclude: (1) capital outlay (report in columns (c) and (d)); and (2) amounts paid to other governments (report in part III).

**Column (b)** — Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services.

Column (c) — Report construction outlays from all sources; i.e., bond

income taxes, employee contributions for Social Security or retirement	proceeds, assessr	nents, grants, etc.		
	EXPENDITURES BY PURPOSE AND TYPE			
			CAPITA	L OUTLAY
PURPOSE	Personal services (a)	Operations and maintenance (b)	Construction (c)	Purchase of land equipment, and structures (d)
GOVERNMENTAL ADMINISTRATION	E23	E23	F23	G23
<ol> <li>Financial administration — Office of the finance director, auditor, comptroller, freasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology).</li> </ol>	\$26,172			
<ol> <li>Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16).</li> </ol>	E25	E25	F25	G25
3. Central administration — City council, aldermen or	E29	E29	F29	G29
commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.	\$5,167			
HEALTH AND WELFARE	E79	E79	F79	G79
4. Social services				
<ol> <li>Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.</li> </ol>	E36	E36	F36	G36
<ol> <li>Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.</li> </ol>				
<ol> <li>Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons.</li> </ol>	E77	E77	F77	G77
8. Health (other than hospitals) — All public health activities except provision of hospital care, Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.	E32	E32	F32	G32
TRANSPORTATION	E44	E44	F44	G44
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.				
<ol> <li>Toll highways and facilities — Operation and maintenance of highways, roads, and bridges operated on fee or toll basis</li> </ol>	E45	E45	F45	G45
11. Municipal airports	EØ1	EØ1	FØ1	GØ1
<ol> <li>Parking facilities — Municipal garages, parking lots, etc., and all purchase and maintenance of meters (including on-street meters)</li> </ol>	E6Ø	E6Ø	F6Ø	G6Ø
PUBLIC SAFETY	E62	E62	F62	G62
13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).				
14. Fire — All costs incurred for firefighting and fire prevention,	E24	E24	F24	G24
including contributions to volunteer fire units, include any municipal contribution to a State fire pension fund.	\$32,107	\$56		

Part II DIRECT EXPENDITURE BY PURPOSE AND TYPE — Continu	neq				
	EXPENDITURES BY PURPOSE AND TYPE				
RUPPOOF		01	CAPITAL	CAPITAL OUTLAY	
PURPOSE	Personal services	Operations and maintenance	Construction	Purchase of land, equipment, and structures	
PUBLIC SAFETY — Continued	(a) Eg4	(b) EØ4	(c) F#4	Gg4	
<ol> <li>Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.</li> </ol>					
16. Other corrections — Probation and parole activities – But exclude "lock-up" operations (report in item 15).	EØ5	EØ5	FØ5	GØ5	
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66	E66	F66	G66	
AMBULANCE  18. All expenditures for city operated or subsidized ambulance services	E32	E32	F32	G32	
CULTURE AND RECREATION  19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	E61	E61	F61	G61	
Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. Aid to other governmental libraries should be excluded and reported in part III.	E52	E52	F52	G52	
UTILITIES	E91	E91	F91	G91	
21. Gross expenditure for utility systems operated by your government. Exclude interest (report in Item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).					
a. Water supply system	\$30,209	\$186,853	\$60,545		
b. Electric power supply	E92	\$135,718	F92	G92	
c. Gas supply system	E93	E93	F93	G93	
d. Transit system	E94	E94	F94	G94	
Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants	E8Ø	E&Ø	F8.Ø	GBØ	
f. Solid waste and landfill — The collection and disposal of garbage and landfill operations	E81	E81	F81	G81	
INTEREST ON DEBT					
Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.     Water supply system		191			
b. Electric power supply		192			
a Can augalu auglass		193			
c. Gas supply system d. Transit system		194			
u. Harior System		189			
e. All interest not covered by items 19a through 19d  ALL OTHER EXPENDITURES					
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.					
Do not Include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.					
<ul> <li>a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.</li> </ul>	E58	E5Ø	F5#	G5Ø	
b. Economic development	E5Ø	E58	F5Ø	G5Ø	
c. Civil defense	E89	E89	F89	G89	
d. Cemetery operations and maintenance	EØ3	EØ3	F#3	G#3	
e. Miscellaneous commercial activities	E63	EØ3	FØ3	Gø3	
Other — Specify y	E89	E89	F89	G89	
f					
g					
h.					

Part	INTERGOVERNMENTA Please detail all paymer basis — e.g., for hospite figures reported in colun during the fiscal year.	its made to other or	wernments for service	ses or programs perf ort, etc. (Such amou vernment made no re	ormed on a reimburs ints should be exclus eportable payments	sement or cost-sharir ded from expenditure to other governments	9
	llem	Type of recipient government(s) (County, State, school districts, etc.)	Amount (Omit cents)	llem		Type of reciplent government(s) (County, State, school districts, etc.)	Amount (Omit cents)
		(a)	(b)			(a)	(b)
1.				5.	P14-198-0-1-1-1		210
2.				6.			·
3.				7.			
4.				8.			
Part						Amount (C	mit cents)
	Report the total expendi well as any salaries and	wages paid on forc	e account constructi	on projects.		\$93,655	
OI W	DEBT OUTSTANDING, general city or town de ong-term debt — Bonds, mortger of particular agencies.  Then an advance refunding has reported as retired in the year of description.	ages, etc., with an or resulted in a legal or	riginal term of more	than one year issued	in the name of you	r government	ell as
	1			AMOUNT DV	COURTOOK (O-# -	(-)	
		Outstanding at	DURING FI	SCAL YEAR	' PURPOSE (Omit c	Outstanding total	
		beginning of fiscal year	Issued	Retired		(a) plus (b) minus (c)	
		(a) 19U	(b) 29U	(c) 39U	49U	(d)	
	Sewer debt	19U	29U	39U	\$0 49U		
D.	Water supply system debt				\$0		
c.	Electric power system debt	19U	29U	39U	49U \$0		
d.	Gas supply system debt	190	29U 29U	39U 39U	\$0 49U		
e.	Transit				\$0		
f.	Industrial revenue and pollution control debt	190	24T 29U	34T 39U	44T \$0 49U		
g.	. All other purposes				\$0		
ini	ort-term (interest-bearing) debt - terest-bearing warrants, and other	er obligations with a	term of one year or	ion notes, less <i>— Exclude</i>		Amount (O	mit cents)
accounts payable and other noninterest-bearing obligations.  a. Amount outstanding at beginning of fiscal year							
b.	Amount outstanding at end of fi	scal year				64V	
Part	VI CASH AND INVESTME	NTS HELD AT END	OF FISCAL YEAR				
	Report separately for ear investments in Federal C all investments at carryin housing and industrial fir Assets obtained and held reported herein.	Bovernment, Federa ng value. <i>Include in t</i> nancing loans. Exclu	l agency, State and l he sinking fund total de accounts receiva	local government, ar lany mortgages and ble, value of real pro	nd non-governmenta notes receivable he operty, and all non-so	l securities. Report Id as offsets to ecurity assets.	
Type of fund					Amount at end of fiscal year (Omit cents)		
sir	nking funds — Reserves held fo nking fund and revenue bond rela long-term debt.	or redemption of longated accounts and a	g-term debt. All cash ny olher reserves he	held for statutory ald for redemption		WØ1	
2. B	ond funds — Unexpended proceeding disbursement	eeds from sale of G	O, and revenue bon	d issues held		W31	
P.			<del></del>			W61	
3. All other funds except employee retirement funds					\$175,237		

Remarks				
Part VII AUDITOR INFORMATION				
NOTE — This report will not be considered complete unless an accor statements included in certain prescribed forms" is attached to the reg in AR Section 300 of the AICPA Professional Standards in preparing	mpanying bort. The n	"accountants compila nunicipality's auditor	ation report on financial should follow the quidelines	
in AR Section 300 of the AICPA Professional Standards in preparing	such comp	ollation report.	, J	
Auditor's firm name				
Furrh & Associates, PC				
Address — Number and street			TELEPHON	E
608 NW Fort Sill Blvd			Area Number code	Extension
City	State	ZIP Code		
Lawton	ок	73507	(580) 355-7100	
Name of contact person/Email		1 2 2 2 7	1 ,	
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